

# DOONSIDE HAWKS SOCCER CLUB



## Team Handbook 2014

### Need to know contacts

Enza Kursun – Junior Small Sided Games Convener (U5,U6,U7) –  
0412 774 050

Jake Sondaar – Senior Small Sided Games Convener (U8, U9, U10, U11) -  
0411 543 908

Web-[www.doonsidehawks.com.au](http://www.doonsidehawks.com.au)

Facebook-<https://www.facebook.com/groups/657779880950192/> (C&M Page)

Twitter- <https://twitter.com/HawksDoonside>

## **DUTIES OF THE MANAGER**

- (a) The Manager shall be responsible for the completion of the team sheet. At home Games returning same to the Canteen area after the match.
- (b) When playing away from home the Manager will pay the referee fees as set down prior to the match to the canteen.
- (c) It is the Managers responsibility to advise all players/parents of when they next play. i.e.: time, place, etc.
- (d) They are responsible for the team ID Cards and must ensure that once the players have checked the ID Cards as to the rules of the B.D.S.F.A that they are returned to the Manager for safe keeping.
- (e) They must co-operate with the Coach at all times.
- (f) They must also complete a newsletter report for the Publicity Officer.
- (g) They are solely responsible for the Team Jerseys.
- (h) All equipment issued to the Manager remains the property of Doonside Hawks Soccer Club and must be returned to the equipment officer at the end of the season.
- (i) All Managers must liaise with the Competition Secretary at all times.
- (j) All Managers must have their Association ID Card visible at all times during a match
- (k) All Managers in consultation with the Coach shall be responsible to ensure any information relating to training, match fixtures, Club information, etc, is communicated to the player.

## **EQUIPMENT**

In your kit bag you will receive Jersey's for your players, Ground Official vests, & Cones for training. You will be required to bring the jersey's too each game and after the game the players must return the jersey's to the Manager. The playing jersey's are not be given to the players to take home and must remain with the Manager. Some leniency is given to female teams in this matter, and they may retain the jersey throughout the season.

At the end of the season it is the Manager's duty to ensure all jerseys are returned to the club in the kit bag with any other equipment and ground official vest.

### **Finding the draw for your team:**

All game time and ground location information for your team can be found at

[www.doonsidehawk.com.au](http://www.doonsidehawk.com.au)

Click on the Tables tab then select the details you require to collect the information for your team. It is advisable to not print out the full draw for your team as it does seem to change week to week. If the draw changes after Thursday you will be advised by the Competition Secretary of those changes.

If you have any queries relating to the draw please contact our:

Competition Secretary

Teresa Beckhaus

Mobile- 0415 350 171

E-mail [compsec@doonsidehawks.com.au](mailto:compsec@doonsidehawks.com.au)

Web-[www.doonsidehawks.com.au](http://www.doonsidehawks.com.au)

Facebook-<https://www.facebook.com/groups/657779880950192/> (C&M Page)

Twitter- <https://twitter.com/HawksDoonside>

## 2014 SEASON COMPETITION DATES

### 18 Rounds

ROUND 1	28,29,30 <sup>th</sup> March	
ROUND 2	4,5,6 <sup>th</sup> April	
ROUND 3	11,12,13 <sup>th</sup> April	
<b>No Play</b>	<b>Easter Weekend</b>	
ROUND 4	24,26,27 <sup>th</sup> April	Masters Thursday
Round 5	2,3,4 <sup>th</sup> May	
ROUND 6	9,10,11 <sup>th</sup> May	
ROUND 7	16,17,18 <sup>th</sup> May	
ROUND 8	23,24,25 <sup>th</sup> May	
Round 9	30, 31 <sup>st</sup> May 1 <sup>st</sup> June	
<b>Catch-up</b>	<b>6,7,8<sup>th</sup> June</b>	Masters R18 only
Round 10	13,14,15 <sup>th</sup> June	
Round 11	20,21,22 <sup>nd</sup> June	
Round 12	27,28,29 <sup>th</sup> June	
Round 13	4,5,6 <sup>th</sup> July	
Round 14	11,12,13 <sup>th</sup> July	
Round 15	18,19,20 <sup>th</sup> July	
Round 16	25,26,27 <sup>th</sup> July	
Round 17	1,2,3 <sup>rd</sup> August	
Round 18	8, 9,10 <sup>th</sup> August	<b>Masters SF1</b>
SF-1	15,16,17 <sup>th</sup> August	<b>Masters SF2</b>
SF-2	22,23,24 <sup>th</sup> August	<b>Masters GF 22nd SSG Gala Day</b>
GF	29,30,31 <sup>st</sup> August	

Web-[www.doonsidehawks.com.au](http://www.doonsidehawks.com.au)

Facebook-<https://www.facebook.com/groups/657779880950192/> (C&M Page)

Twitter- <https://twitter.com/HawksDoonside>

## Filling out a team sheet

We recommend getting to the game at least 1/2 hour before kick off to complete the team sheet and pay your referee fees to the Canteen. **The Home team Manager returns the team sheet to the canteen after the game.** See sample team sheet below.

### ROUND 17      Blacktown & Districts Soccer Football Association Inc Small Sided Games Match Sheet

AGE: 07    DIVISION: Kookaburras    DATE: 01/08/09    KICK OFF: 11:01    GROUND: Glendenning 1

Home Team: Doonside Soccer Club KOOKABURRA      Away Team: Plumpton/Oakhurst Soccer Club KOOKABL

No.	Reg No.	Name	ID Check	No.	Reg No.	Name	ID Check
	64915903	Copland Justin			59016907	Vlismas Connor	
	61133930	Harris Ashlee			64977085	Taylor Jake	
	52067337	Talbot Blake			64977010	Lovric Madeleine	
	61133898	Lovric Rhiannon			64993652	Copland Jade	
	52052626	Dalkeith Mitchell			64977069	Talbot Jayde	
	61132098	Withers Cheyanne			64993728	Dalkeith Cameron	
	64944564	Miller Erin			64977093	Gatt Tiarna	
	59791046	Kursun Aydin					

Enter the shirt number of each player here. If someone does not play please put a line through the player's name and put "DNP" in the shirt number (did not play)  
GK for Goalkeeper if you have one.

Opposition Manager will initial and check each of your players i.d cards. Both Managers initial any DNP's.

You initial each player after checking the i.d cards from the opposition team. Both manager's initial any DNP's.

UPGRADE PLAYERS (Maximum Of Three (3) Per Team Per Game)


Manager Prints name here and signs below.

Manager \_\_\_\_\_ Manager \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

→ Ground Official \_\_\_\_\_ Ground Official \_\_\_\_\_

Must be signed by the ground official appointed by the Manager, usually a parent. Please get them to PRINT & SIGN. Failure to have a ground official on the sheet can result in a significant fine to the club.

Match Day Supervisor \_\_\_\_\_ Print and \_\_\_\_\_ Signature \_\_\_\_\_

To be signed by a home club Official (committee member) on duty during the match.

Referee \_\_\_\_\_ Print and \_\_\_\_\_ Signature \_\_\_\_\_

Home Score    
Number      Print

Unless Directed by the BDSFA Inc  
Please DO NOT enter scores

Away Score    
Number      Print

# **BLACKTOWN & DISTRICTS SOCCER FOOTBALL** **ASSOCIATION INCORPORATED** **GROUND OFFICIALS**

## **The Role of the Ground Official:-**

- Wear an official jacket to identify yourself.
- Make sure your name is on the team sheet.
- Assist in the control of the spectators from their own club.
- Assist the match officials in any way when requested.
- Try to ensure the BDSFA Inc Codes of Behaviour are adhered to
- Ensure the safety of players
- Ensure the safety of spectators
- Ensure the safety of match officials
- Assist the Match Day Supervisor when required
- Complete relevant reports
- Assist with complaints.

## **What a Ground Official Does NOT do:-**

- Try to control angry spectators
- Try to control opposition teams' spectators.
- Get into situations where injury may occur.
- Get involved in dangerous situations.
- Try to stop people drinking alcohol

## **Helpful hints-**

By the time a Ground Official is required, a situation is usually inflamed. Try to be aware of the feelings of the crowd and react early to stop poor behaviour before it escalates.

Introduce yourself to the opposition Ground Official and make sure you both agree on what to do when called upon.

Only control your own people, remind them of the damage they do to your club's reputation.

Make yourself aware of the Codes of Behaviour.

Use the BDSFA Inc Incident Report to accurately record any incident, no matter how minor. Sometimes a number of similar reports from different sources highlight future problems.

Ground Officials are not the police. Some behaviour, such as drinking alcohol is against the Law, not just our rules, but whilst we ask you remind anyone drinking that it is illegal to do so, we do not expect you to make them stop. If you think their behaviour is declining due to alcohol consumption, call the police.

Stay safe – look after yourself.

### **Complaints**

People who complain do so because they think they have a genuine problem. Not dealing with the original issue will manifest itself later and usually lead to Sport rage. Offer the BDSFA Incident Report Book to people to write any complaint or perceived problem. Refer complaints to the correct person, and tell the complainant that their complaint will be dealt with.

Web-[www.doonsidehawks.com.au](http://www.doonsidehawks.com.au)

Facebook-<https://www.facebook.com/groups/657779880950192/> (C&M Page)

Twitter- <https://twitter.com/HawksDoonside>

# **HAWKS TALK NEWSLETTER**

## **MATCH REPORTS**

The Doonside Hawks Newsletter "Hawks Talk" is issued once a month consisting of all the club news and team match reports. Match reports are written by the Coach, Manager or parents on the team and gives a run down of the teams performance in each game. NO SCORES are published for any SMALL SIDED Non Competition games, however it is ok to refer to a player as scoring a goal. If a player of the match is awarded this may be reported also.

## **PHOTO'S**

Photo's can be emailed to me to be included with the match reports, but it would be a good idea to get permission from the parent before sending in the photo. If you are aware of any parent or carer having any issues with photo's being taken of their child please ask them to inform me in writing.

## **SENDING IN YOUR MATCH REPORTS**

All match reports can be emailed to **newsletter@doonsidehawks.com.au** alternatively if you do not have access to a computer the match reports can be handwritten and placed in the **Publicity Officer's tray** in the room opposite the canteen which also contains all the team pigeon holes.

Please include with each match report: - The Round No, The Date, The names of both teams and for teams U12 and above the score.

## **NEWSLETTER TIMETABLE**

The following table shows the deadline for any match reports to be received. If match reports are received after this deadline they will be included in the following edition.

<b>Volume</b>	<b>Deadline</b>
1 – May 2014	<b>13<sup>th</sup> of May 2014</b>
2 – June 2014	<b>10<sup>th</sup> of June 2014</b>
3 – July 2014	<b>8<sup>th</sup> of July 2014</b>
4 – August 2014	<b>5<sup>th</sup> of August 2014</b>

Please see below rule for Mini Roos.

Web-[www.doonsidehawks.com.au](http://www.doonsidehawks.com.au)

Facebook-<https://www.facebook.com/groups/657779880950192/> (C&M Page)

Twitter- <https://twitter.com/HawksDoonside>